CONVENT OF THE HOLY INFANT JESUS SECONDARY

24th February 2016

Dear Parents/Guardian,

We are coming to the end of the first term, and as part of our on-going efforts to engage you in partnership towards your child’s/ward’s education, we will be having our Parent-Teacher Meeting, on Thursday 10th March 2016.

There will be no lessons for students on that day. The day will be set aside for our Form and Co-Form teachers to meet with you, together with your child/ward.

The objective of setting aside this day is to:
- Provide you with a detailed holistic report on your child/ward
- Answer any queries that you may have with regards to your child’s/ward’s academic results, classroom engagement or general well-being.

We strongly advise all parents to avail yourselves on that day. The appointment times are for the period from 8.00am - 3.00pm.

To facilitate the process of your meeting with your child’s/ward’s Form or Co-Form teacher, we request that you book your slot with the respective teacher on our school website. Please see attached for instructions. Please book your slot by Sunday, 6th March 2016.

Sec 2s, 4E, 5N(A) & 4N(A) Parents/Guardian please see attached for details on the briefing you will need to attend on the same day. We will appreciate if you could complete and return the attached reply slip through your daughter/ward to her Form Teacher, by Wednesday, 02nd March 2016.

Please note the venues of the respective level’s Parent-Teacher Meeting and Briefings:

<table>
<thead>
<tr>
<th>Levels</th>
<th>Venues</th>
<th>Briefing Venues</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secondary 1</td>
<td>Respective Classrooms</td>
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<tr>
<td>Secondary 2</td>
<td>Respective Classrooms</td>
<td>Streaming at the Hall of Faith</td>
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<tr>
<td>Secondary 3</td>
<td>Respective Classrooms</td>
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<tr>
<td>Secondary 4E&amp;5N(A)</td>
<td>Respective Classrooms</td>
<td>Post-Secondary Education at the Celestial Studio</td>
</tr>
<tr>
<td>Secondary 4N(A)</td>
<td>Respective Classrooms</td>
<td>PFP &amp; DPP Education at The Bentinck</td>
</tr>
</tbody>
</table>

We look forward to a strong and close relationship with you in our journey to guide your child/ward in her education.

Thank you and God Bless,

Mrs Karen Tay
Principal
CHIJ Secondary
Parent-Teacher Meeting 2016

Schedule for Briefing on Streaming for Sec 2

Dear Parents/Guardians of Sec 2 students,

Please note that in addition to the scheduled meeting with your child’s/ward’s Form or Co-Form teacher, there will be a briefing on Streaming by the Year Head (Lower Sec) and Sec 2 Assistant Year Head.

You are strongly encouraged to attend any one of the briefings at the given times, as important information will be disseminated.

<table>
<thead>
<tr>
<th>Secondary 2</th>
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<tbody>
<tr>
<td>Briefing on Streaming</td>
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<tr>
<td><strong>Date:</strong> Thursday, 10(^{th}) March 2016</td>
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<tr>
<td><strong>Venue:</strong> Hall of Faith</td>
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<tr>
<td><strong>Time:</strong> 8.30 - 9.30 am</td>
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*Please be seated at least 5 minutes before the session*

To assist us in our preparation, we would appreciate it if you complete and return the attached reply slip through your daughter/ward to her Form Teacher, by **Wednesday, 02\(^{nd}\) March 2016**.

We look forward to seeing you.

Thank you and God Bless,

Mrs Karen Tay  
Principal  
CHIJ Secondary
Parent-Teacher Meeting 2016

Schedule for Sec 4E & 5N(A) Post-Secondary Education Briefing

Dear Parents/Guardians of Sec 4E & 5N(A) students,

Please note that in addition to the scheduled meeting with your child’s/ward’s Form or Co-Form teacher, there will be a briefing by the Year Head (Upper Sec) on Post-Secondary Education.

You are strongly encouraged to attend any one of the briefings at the given times, as important information will be disseminated.

<table>
<thead>
<tr>
<th>Secondary 4E &amp; 5N(A) Post-Secondary Education Briefing</th>
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</table>
| Date: Thursday, 10th March 2016  
Venue: The Celestial Studio |
| Time: 9.30 am – 10.30 am | Time: 12.30 pm - 1.30 pm |

Please be seated at least 5 minutes before the session

To assist us in our preparation, we would appreciate it if you complete and return the attached reply slip through your daughter/ward to her Form Teacher, by Wednesday, 02nd March 2016.

We look forward to seeing you.

Thank you.

Mrs Karen Tay  
Principal  
CHIJ Secondary
CONVENT OF THE HOLY INFANT JESUS SECONDARY

Parent-Teacher Meeting 2016

Schedule for Sec 4N(A) PFP & DPP Education Briefing

Dear Parents/Guardians of Sec 4N(A) students,

Please note that in addition to the scheduled meeting with your child’s/ward’s Form or Co-Form teacher, there will be a briefing by the Sec 4 Assistant Year Head on Polytechnic Foundation Programme (PFP) & Direct-Entry-Scheme-to-Polytechnic Programme (DPP).

You are strongly encouraged to attend the briefing, as important information will be disseminated.

### Secondary 4N(A) PFP & DPP Education Briefing

| Date: Thursday, 10th March 2016 |
| Venue: The Bentinck |
| Time: 12.30 pm – 1.30 pm |

Please be seated at least 5 minutes before the session

To assist us in our preparation, we would appreciate it if you complete and return the attached reply slip through your daughter/ward to her Form Teacher, by Wednesday, 02nd March 2016.

We look forward to seeing you.

Thank you and God Bless,

Mrs Karen Tay
Principal
CHIJ Secondary