



# CONVENT OF THE HOLY INFANT JESUS SECONDARY

9 April 2019

Dear Parents/Guardians

## REVISED OPERATING HOURS

We would like to update you on the revised opening / closing time of the school. We would like to encourage all staff and girls to leave school by 7.00 pm on school days so that they can have adequate time to rest and to bond with family members.

2 With effect from **1 May 2019**, the new opening/closing times of the school will be as reflected in the table below:

Day	Opening Time	Closing Time
<b>During Term Time</b>		
Mondays to Friday	by 6.30 am	7.00 pm
Eve of Public Holidays (if weekday)	by 6.30 am	5.30 pm
Saturdays	by 6.30 am	1.00 pm
Sundays & Public Holidays	School is closed	School is closed
<b>During School Holidays</b>		
Mondays to Friday (including Eve of Public Holidays)	by 6.30 am	5.30 pm
Saturdays	by 6.30 am	1.00 pm
Sundays & Public Holidays	School is closed	School is closed

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3 Special arrangements will be made during school events and programmes such as school camps and ceremonies (e.g. Graduation Ceremony) and school operating hours will be adjusted accordingly.

4 We look forward to our continued partnership with you.

Thank you.

Yours sincerely

Mrs Rachel Lee  
Principal  
CHIJ Secondary

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CHARACTER & CITIZENSHIP  
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STUDENT ALL-ROUND  
DEVELOPMENT



STAFF WELL-BEING &  
DEVELOPMENT



PARTNERSHIP

